



WORKFORCE READINESS DIRECTOR

Function

Monitor and evaluate, on a continuing basis, state and local activities concerning workforce readiness issues, and works with chapter workforce readiness advocates to plan and encourage chapter involvement and activities impacting the workforce readiness arena. Present a report or update to the State Council director and members on workforce readiness developments, issues, and/or initiatives.

Responsible To

The State Council Director.

Responsibilities

1. Serve as a voting member of the State Council and is responsible for attending and participating in all meetings of the council.
2. Serves as advocate for workforce readiness on State Council and at other professional meetings and assists chapters in coordinating programs and other chapter activities on workforce readiness.
3. Identify and evaluate issues which impact workforce readiness and develop goals for State Council strategy.
4. Provide reports on issues to State Council members and serves as advocate at State Council activities for workforce readiness programs.
5. Serve as a resource for State Council on workforce readiness issues and provides leadership to the chapters on these issues.
6. Monitor state and local activities concerning workforce readiness, welfare to work, and education partnerships. Provide timely information on these issues to the State Council director.
7. Work with the SHRM staff liaison on workforce readiness issues.
8. Develops and supports workshops and seminars which address workforce readiness initiatives and issues.
9. Provide special recognition for chapter members and for state and local programs that provide betterment of the workforce.
10. Perform other duties as assigned by the State Council director.

Term

- Two-year term beginning the first day of January and ending the last day of December with no term limits.
- Appointment is made by the State Council director.

Requirements

- Must be an SHRM member in good standing.
- SHRM certification highly desirable.